Title: M/S & H/S Band teacher  
Department: M/S & H/S  
Updated Dec. 2013

Reports to: M/S & H/S Principal  
Number of Direct Reports:  
Location: Beirut, Lebanon

Job Summary

Teach Music to diverse high school and middle school students following ACS standards based curriculum and working with other staff to connect other curriculum; by creating a flexible program and an environment favourable to learning and personal growth; by encouraging students to develop skills, attitudes and knowledge needed to obtain a good foundation for continuous growth and development; by providing students with experiences which integrate the affective, cognitive and psychomotor dimensions of learning; by establishing effective rapport with students and their parents; by assisting students in developing positive feelings toward themselves and others.

S/he is committed to building community within the classroom and ACS. S/he promotes a positive image, the school’s mission and fosters a welcoming environment. S/he handles information in strict confidentiality.

Duties & Responsibilities

- Organize and produce student performances throughout the school year.
- Counsel students to encourage and support student achievement.
- Monitor, supervise, coordinate and enforce rule of conduct and behavior assigned students; and reinforces positive student behaviors in accordance with school policy.
- Observe, evaluate, report and record students' performance, behavior, social development, and physical health.
- Prepare educational course outlines, objectives and materials according to curriculum guidelines requirements.
- Present subject matter to students, using various teaching methods and technology, adjusting teaching style and method to meet student learning style.
- Instruct students individually and in groups, using various teaching methods (e.g., lectures, technology, discussions).
- Establish and communicate clear objectives for lessons, units, and projects to students.
- Communicate with parents or guardians, teachers, counselors, and administrators to resolve students' behavioral and academic problems; and coordinate instructional efforts.
- Perform other duties as assigned.
Teacher Expectations:

- Encourages and supports Student driven music groups.
- Provides open studio time – before school, during lunch and breaks and after school. Sees the band room as a community space where students feel happy to explore and create.
- Provides frequent opportunities for students to do informal presentations and showcase their learning.
- Cultivates the continuing links with musicians in Beirut (e.g. bringing musicians in to do master classes and demonstrations).
- Encourages other ACS teachers and parents to share their expertise.
- Commits to best practices, constructivist learning and continued professional development.
- Facilitates learning opportunities that take into account the developmental levels of the children.
- Engages children in problem solving, working cooperatively in groups, interacting with the community, appreciating diversity, and learning through service.
- Encourages students to be self-motivated, independent, and creates an environment that will ensure a sense of wonder and love of learning.
- Creates an environment that enables students to succeed in learning at their appropriate level.
- Engages with children in the act of reflection as learners.
- Links assessment to learning and makes it visible through documentation.
- Works as a partner with parents in the child’s education.
- Commits to character education.
- Uses technology proficiently as a tool for management and educational purposes and when using the school’s information management system.
- Attends and participates in school events at the request of the administration.
Job Requirements

Education: BA in a related field

Competencies:

Generic: Accuracy/detail oriented
Organizational skills/multitasking/time management
Flexibility/adaptability
Reliability
Initiative taking
Computer literacy
Communication skills
Team player
Accountability
Critical thinking
Problem solving
Culturally/diversity sensitive

Specific: Sensitive to school culture

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<tbody>
<tr>
<td>Employee</td>
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