Rules and regulations for ACS Students transportations
2015 - 2016

For all Information: Please call us at 03-377466 (JEAN) or 03-090929 (RESLAN)

Bus Services

(A) How to register:
- Fill the application form (1 for each student) ASAP, before June 15th and send it to us by:
- Email to jean.fachkha@allotaxi.com and reslan.atallah@allotaxi.com
- Or give it to our Bus monitors.

(B) Prices: daily pick up (2 ways)

<table>
<thead>
<tr>
<th>Area</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>within Beirut</td>
<td>USD 1700</td>
</tr>
<tr>
<td>Khalde, Doha, Aramoun</td>
<td>USD 1950</td>
</tr>
<tr>
<td>Hazmieh, Baabda, Yarzi, Hadath</td>
<td>USD 1950</td>
</tr>
<tr>
<td>Sin El Fil, Dora</td>
<td>USD 1900</td>
</tr>
<tr>
<td>Antelias, Awkar</td>
<td>USD 2100</td>
</tr>
<tr>
<td>Mansourieh</td>
<td>USD 2000</td>
</tr>
<tr>
<td>Monte Verde, Mechref</td>
<td>USD 2200</td>
</tr>
</tbody>
</table>

Note: Certain areas will be operated upon availability
One way service is a 65% of 2 ways price.
All rates include VAT 10%

(C) Conditions and payment procedures:
Payment of 600$ is due by June 15th.
- Remaining balance is due on November 1st
- No refund is allowed should the student decide to quit the bus service, after the first 30 days of the school year.
- All registration for bus service after Jun 15th will not be guaranteed,
- Payment should be made through bank transfer in Credit Libanais with the below details:

| Name of Organisation or Individual | Allo Transport SAL |
| Bank Name                           | CREDIT LIBANAIS SAL |
| Bank Branch Name                    | ACHRAFIEH |
| Bank Address                        | ZAHRET AL EHSAN STREET |
| Swift code                          | CLIBLBBX |
| Account Name                        | ALLO TRANSPORT SAL |
| Account Numbers                     | 0011245455004 - 0011245455015 |
| IBAN Numbers                        | LB27 0053 00CA LBPO 0112 4545 5015
                                        LB30 0053 00CA USD0 0112 4545 5004 |

(D) Family packages:
5% discount for the second, third child etc...
Additional Services

**Private transfers for children by ALLO TAXI:**
- From & to school: 10$ per transfer, per way (inside Beirut)
- Parents can open a monthly account with ALLO TAXI and pay on a monthly basis.
- Children will not have to pay cash, but only sign a voucher!
- Parents registered with ALLO TAXI will be entitled to special ACS prices.

**After school activities:**
- Allo will transfer students for after school activities, let us know if you are interested!
- It costs USD 10 per way, per transfer.

**What to do if...**

**BUS is missed?**
- Call ALLO TAXI IMMEDIATELY.
- Allo Taxi will be able to send a special car to pick up your child within 15min, and take him to school.
- The cost of 10$ will be charged (within Beirut)

**You need special Services?**
- Just call us, and will register your family in our system.
- open a credit account for you
- or you can just pay cash benefiting from special prices for ACS parents

**Bus Conduct and Guidelines**

**Students:**
- Early year students have the priority to sit in front.
- Should keep limbs and head inside the bus.
- Are not allowed to eat or drink except for bottled water.
- Are not allowed to smoke!
- Are not allowed to invite anyone to ride the bus.
- Once boarded, students may not leave the bus before they reach their destination.
- Will be seated in designated seats with seatbelts on.
- Will be on time. Busses will not wait, and will leave on time.
- Must treat everyone on the bus with respect.
- Must respect the bus monitor and bus driver.

**Drivers:**
- Are not allowed to use abusive language.
- Are not allowed to smoke, drink or eat in the Bus and definitely not while driving.
- Should not use their Cellular phone while the bus is in motion.
- Should not put Music on the bus.
- Should observe all traffic regulations.
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**Bus monitors:**
- Open and close door of the bus at BUS STOPS.
- Will go down from Bus at BUS STOPS to secure circulation before children goes up/down from BUS.
- Will insure that all rules and regulations are respected on the bus while transporting the students.

**General rules and regulations:**
- If student damage bus seats or burn them, parents will be notified immediately and billed accordingly.
- Bus will wait a maximum of 1 min and ALLO is not responsible if student miss the bus. It is the parent’s responsibilities to make sure student is waiting for the bus. This is to insure an ONTIME service to all as much as possible.
- If students do not respect Bus rules and regulations, a report will be done daily to the SCHOOL by the bus monitors and Allo Bus has the right to stop the service after the third warning.
- Routing may change and kids may be assigned to difficult busses more than once.

**Refund policy:**
- Allo Bus will accept refunds only during the first 30 days of the school.
- Children not comfortable with the service will be able to leave.
- We will charge only the actual usage; afterwards no other refund will be done for any reason.

Should you need any more details please do not hesitate to contact us on the below numbers:
Jean Fachkha 03-377466
Reslan Atallah 03-090929

Allo Bus team will remain always at your service.

Best Regards